



arts & culture

Department:
Arts and Culture
REPUBLIC OF SOUTH AFRICA

TRAINING OF RECORDS MANAGERS

National Archives and Records Service of South Africa (NARSSA) plans to provide two accredited Records Management Courses per year over the next 3 years. The target is twenty people per course which translates to 40 per year.

The aim of the course is to train records managers of governmental bodies as required in the National Archives and Records Service of South Africa Act (Act No.43 of 1996, as amended).

This will ensure proper management and care of public records.

NARSSA's strategy is to first target records managers of inspected offices to attend the training. This is mainly because in the inspections there are identified challenges that require urgent attention. Annually a minimum of twelve governmental bodies are inspected.

The second group of trainees is records managers of governmental bodies who submit requests for training.